

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
FINANCIAL STATEMENTS
YEAR ENDED MARCH 31, 2008**

Auditing Procedures Report

Instructions and MuniCodes

*=Required Fields

Reset Form

Issued under Public Act 2 of 1968, as amended. (V1.07)

Unit Name* Matteson Township	County* BRANCH	Type* TOWNSHIP	MuniCode* 12-1-110
Opinion Date-Use Calendar* Aug 7, 2008	Audit Submitted-Use Calendar* Sep 12, 2008	Fiscal Year End Month* 03	Fiscal Year* 2008

If a local unit of government (authorities & commissions included) is operating within the boundaries of the audited entity and is NOT included in this or any other audit report, nor do they obtain a stand-alone audit, enclose the name(s), address(es), and a description(s) of the authority and/or commission.

Place a check next to each "Yes" or non-applicable question below. Questions left unmarked should be those you wish to answer "No."

<input checked="" type="checkbox"/> ?	1. Are all required component units/funds/agencies of the local unit included in the financial statements and/or disclosed in the reporting entity notes to the financial statements?
<input checked="" type="checkbox"/> ?	2. Does the local unit have a positive fund balance in all of its unreserved fund balances/unrestricted net assets?
<input checked="" type="checkbox"/> ?	3. Were the local unit's actual expenditures within the amounts authorized in the budget?
<input checked="" type="checkbox"/> ?	4. Is this unit in compliance with the Uniform Chart of Accounts Issued by the Department of Treasury?
<input checked="" type="checkbox"/> ?	5. Did the local unit adopt a budget for all required funds?
<input checked="" type="checkbox"/> ?	6. Was a public hearing on the budget held in accordance with State statute?
<input checked="" type="checkbox"/> ?	7. Is the local unit in compliance with the Revised Municipal Finance Act, an order issued under the Emergency Municipal Loan Act, and other guidance as issued by the Local Audit and Finance Division?
<input checked="" type="checkbox"/> ?	8. Has the local unit distributed tax revenues, that were collected for another taxing unit, timely as required by the general property tax act?
<input checked="" type="checkbox"/> ?	9. Do all deposits/investments comply with statutory requirements including the adoption of an investment policy?
<input checked="" type="checkbox"/> ?	10. Is the local unit free of illegal or unauthorized expenditures that came to your attention as defined in the Bulletin for Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin.)
<input checked="" type="checkbox"/> ?	11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not been previously communicated to the Local Audit and Finance Division? (If there is such activity, please submit a separate report under separate cover.)
<input checked="" type="checkbox"/> ?	12. Is the local unit free of repeated reported deficiencies from previous years?
<input checked="" type="checkbox"/> ?	13. Is the audit opinion unqualified? 14. If not, what type of opinion is it? NA
<input checked="" type="checkbox"/> ?	15. Has the local unit complied with GASB 34 and other generally accepted accounting principles (GAAP)?
<input checked="" type="checkbox"/> ?	16. Has the board or council approved all disbursements prior to payment as required by charter or statute?
<input checked="" type="checkbox"/> ?	17. To your knowledge, were the bank reconciliations that were reviewed performed timely?
<input type="checkbox"/> ?	18. Are there reported deficiencies? 19. If so, was it attached to the audit report?

General Fund Revenue:	? \$ 139,366.00
General Fund Expenditure:	? \$ 135,799.00
Major Fund Deficit Amount:	\$ 0.00

General Fund Balance:	? \$ 96,142.00
Governmental Activities Long-Term Debt (see instructions):	? \$ 0.00

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (reported deviations).

CPA (First Name)* Theresa E.	Last Name* Steffes	Ten Digit License Number* 1101026910		
CPA Street Address* 424 Western Ave, Suite A	City* Allegan	State* MI	Zip Code* 49010	Telephone* +1 (269) 686-9050
CPA Firm Name* Angle & Steffes, P.C.	Unit's Street Address* M-86 Athens Road	Unit's City* Sherwood	Unit's Zip* 49089	

TOWNSHIP OF MATTESON

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INDEPENDENT AUDITOR'S REPORT

August 7, 2008

To The Township Board Members of
Matteson Township
Branch County, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Township of Matteson, Branch County, Michigan as of and for the year ended March 31, 2008, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township of Matteson, Branch County, Michigan management. Our responsibility is to express an opinion on these financial statements based on our audit.

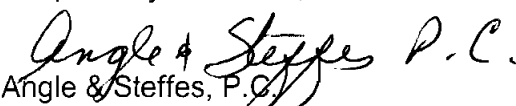
We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Township of Matteson as of March 31, 2008, and the respective changes in financial position, and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated August 7, 2008, on our consideration of the Township of Matteson's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards and important for assessing the results of an audit.

The management's discussion and analysis and budgetary comparison information on pages 2 through 3 and 18 through 19 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Respectfully submitted,


Angle & Steffes, P.C.
Certified Public Accountants

MANAGEMENT DISCUSSION AND ANALYSIS

This report consists of a series of financial statements. The Statement of Net Assets and the Statement of Activities provide information about the activities of Matteson Township as a whole and present a long-term view of the Township's finances. Fund financial statements tell how these services were financed in the short-term, as well as what remains for future spending. Fund financial statements also report the Township's operations in more detail than the government-wide financial statements.

The Township as a Whole

Matteson Township's financial position has remained stable over the 2007/2008 year. The Township has two major funds: General and Fire Equipment. The General Fund supports most of the Township's governmental services as well as supplementing fire protection. The fire equipment millage of .25 mills supports the purchase of new fire equipment every seven years within the Bronson Rural Fire Association group. General funds support the cemetery services and its recent cemetery expansion. This cemetery has been placed in service during this fiscal year, with paving of the township hall lot as the main capital transactions.

Government Wide Statements

	<u>March 31, 2008</u>	<u>unaudited- March 31, 2007</u>
<u>Assets</u>		
Current Assets	\$ 156,643	\$ 141,928
Capital Assets	<u>44,182</u>	<u>38,722</u>
Total Assets	200,825	180,650
<u>Liabilities</u>		
Current Liabilities	<u>0</u>	<u>0</u>
<u>Net Assets</u>		
Invested in Property & Equipment	44,182	38,722
Restricted for Roads	10,609	9,376
Restricted for Public Safety	49,892	39,976
Unrestricted	<u>96,142</u>	<u>92,576</u>
Total Net Assets	\$ 200,825	\$ 180,650

General Fund Budgetary Highlights

Our State Revenue continues to decrease each year, therefore the Board has remained cautious in spending. The Board has reduced the amount of monies spent on road projects. Gravel roads were only salted once for dust control in 2008. All seal coating projects were completed in 2008. The Board was able to cover the Township's share of the new rescue truck for Bronson rural fire association from the fire equipment millage fund.

Outlook for the Coming Year

Revenue for the Township from all sources is stable. The Township will try to maintain the seal coating of paved roads and salting of gravel roads in the coming year. The next large cost to the Township will be replacement of a fire truck in 2013, through fund contributions to the Bronson fire association.

Contacting the Township's Management

To review or assess the Township's financial accountability, copies of the financial report may be obtained by contacting Karon Fisher, Clerk.

TOWNSHIP OF MATTESON
GOVERNMENT WIDE STATEMENT OF NET ASSETS
MARCH 31, 2008

	<u>Primary Government</u>	
	<u>Governmental Activities</u>	<u>Total</u>
ASSETS		
Cash and cash equivalents	\$ 131,595	\$ 131,595
Investments	0	0
Receivables - net	18,066	18,066
Prepays	6,982	6,982
Capital assets - net	<u>44,182</u>	<u>44,182</u>
 Total Assets	 <u>200,825</u>	 <u>200,825</u>
LIABILITIES		
Accounts payable	0	0
Accrued and other liabilities	0	0
Noncurrent Liabilities		
Due within one year	0	0
Due in more than one year	<u>0</u>	<u>0</u>
NET ASSETS		
Invested in Capital Assets		
Net of related debt	44,182	44,182
Restricted For		
Streets and highways	10,609	10,609
Public safety	49,892	49,892
Unrestricted	<u>96,142</u>	<u>96,142</u>
 Total Net Assets	 <u>\$ 200,825</u>	 <u>\$ 200,825</u>

The Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF MATTESON
GOVERNMENT WIDE STATEMENT OF ACTIVITIES
YEAR ENDED MARCH 31, 2008

Functions/Programs	Net (Expense) Revenue and Changes in Net Assets					
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government	
					Governmental Activities	Business-Type Activities
Primary Government						
General government	74,783	4,090	0	0	(70,693)	0
Public safety	22,328	0	0	0	(22,328)	0
Public works	27,911	0	0	0	(27,911)	0
Community/Economic development	7,920	1,128	0	0	(6,792)	0
Recreation and culture	200	0	0	0	(200)	0
Total Governmental Activities	133,142	5,218	0	0	(127,924)	0
Total Primary Government	\$ 133,142	\$ 5,218	\$ 0	\$ 0	(127,924)	(127,924)
General Revenues						
Property taxes					49,030	0
State-shared revenues					89,705	0
Unrestricted investment earnings					2,000	0
Rental revenues					836	0
Misc, Special assessments					6,528	0
Transfers					0	0
Total General Revenues-Special Items and Transfers					148,099	0
Change in Net Assets					20,175	0
Net Assets-Beginning					180,650	0
Net Assets-Ending					\$ 200,825	\$ 0
					\$ 200,825	\$ 200,825

The Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF MATTESON
GOVERNMENTAL FUND BALANCE SHEET
March 31, 2008

	General Fund	Fire Equipment Fund	Non-Major Governmental Fund	Total Governmental Fund
ASSETS				
Cash and cash equivalents	\$ 71,937	\$ 49,137	\$ 10,521	\$ 131,595
Investments	0	0	0	0
Receivables - net	17,106	755	88	17,949
Due from other funds	117	0	0	117
Prepays	6,982	0	0	6,982
Total Assets	96,142	49,892	10,609	156,643
LIABILITIES				
Accounts payable	0	0	0	0
Due to other funds	0	0	0	0
Total Liabilities	0	0	0	0
FUND BALANCES				
Reserved for				
Road projects	0	0	10,609	10,609
Public safety	0	49,892	0	49,892
Unreserved	96,142	0	0	96,142
Total Fund Balances	\$ 96,142	\$ 49,892	\$ 10,609	\$ 156,643
Amounts reported for governmental activities in the Statement of Net Assets are different because:				
Capital assets used in governmental activities are not financial resources and are not reported in the funds.				44,182
Net Assets of Governmental Activities				\$ 200,825

The Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF MATTESON
GOVERNMENTAL FUND STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
March 31, 2008

	General Fund	Fire Equipment Fund	Non-Major Governmental Funds	Total Governmental Funds
Revenues				
Taxes and penalties	40,483	8,547	0	49,030
Licenses and permits	0	0	0	0
State aid	89,705	0	0	89,705
Charges for services	5,218	0	0	5,218
Interest and rentals	1,467	1,369	0	2,836
Other revenue	2,493	0	4,035	6,528
Total Revenues	139,366	9,916	4,035	153,317
Expenditures				
Current				
General government	73,144	0	0	73,144
Public safety	22,328	0	0	22,328
Public works	25,110	0	2,801	27,911
Health and welfare	0	0	0	0
Recreation and cultural	200	0	0	200
Community/Economic development	7,920	0	0	7,920
Capital outlay	7,097	0	0	7,097
Total Expenditures	135,799	0	2,801	138,600
Excess of Revenues Over (Under)				
Expenditures	3,567	9,916	1,234	14,717
Other Financing Sources (Uses)				
Transfers in	0	0	0	0
Transfers (out)	0	0	0	0
Total Other Financing Sources (Uses)	0	0	0	0
Excess of Revenue and Other Sources Over (Under)				
Expenditures and Other Uses	3,567	9,916	1,234	14,717
Fund Balance-April 1, 2007	92,575	39,976	9,375	141,926
Fund Balance-March 31, 2008	\$ 96,142	\$ 49,892	\$ 10,609	\$ 156,643

The Notes to Financial Statements are an integral part of this financial statement.

TOWNSHIP OF MATTESON
FIDUCIARY FUNDS-STATEMENT OF NET ASSETS
MARCH 31, 2008

	Trust & Agency (Trailer Tax Fund)	Trust & Agency (Property Tax Collection Fund)
	<u> </u>	<u> </u>
ASSETS		
Cash and cash equivalents	\$ 0	\$ 117
Due from other funds	<u>\$ 45</u>	<u>\$ 0</u>
Total Assets	<u><u>\$ 45</u></u>	<u><u>\$ 117</u></u>
LIABILITIES		
Accounts payable	\$ 0	\$ 0
Due to other funds	<u>45</u>	<u>117</u>
Total Liabilities	<u><u>\$ 45</u></u>	<u><u>\$ 117</u></u>
NET ASSETS	<u><u>\$ 0</u></u>	<u><u>\$ 0</u></u>

The trailer tax fund cash is held by and due from the General Fund, but is also due to the General Fund. The net effect of zero.

The Notes to Financial Statements are an integral part of this statement.

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Township of Matteson, Branch County, Michigan is a general law Township. The Township operates under an elected Board/Supervisor form of government and provides the following services as authorized by its charter: public safety, highways and street, public improvements, cultural recreation, planning and zoning, and administrative services.

The accounting policies of the Township of Matteson conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

A. The Reporting Entity

In accordance with generally accepted accounting principles and Governmental Accounting Standards Board (GASB) Statement No. 14, "The Financial Reporting Entity", these financial statements present the Township. The criteria established by the GASB for determining the reporting entity includes oversight responsibility, fiscal dependency, and whether the financial statements would be misleading if data were not included.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, normally supported by taxes and intergovernmental revenues, are reported separately from business-type activities which rely to a significant extent on fees and charges for support. Likewise, the primary government is reported separately from certain legally separate component units for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include: (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment; and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenue.

Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measurable and available. Revenue is considered to be available if it is collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Property taxes, state-shared revenue, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenue of the current period. All other revenue items are considered to be available only when cash is received by the government.

The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The Fire Equipment Fund is a Special Revenue Fund of the Township. The Fire Equipment Fund is used to account for the proceeds of specific revenue tax millages that are legally restricted to expenditures for equipment purchase for the Bronson Rural Fire Association purposes.

Additionally, the government reports the following non-major fund types:

The Special Assessment Fund is a Special Revenue Fund of the Township. The Special Assessment Fund is used to account for all resources of the Township's five districts: Fischers Hideaway, Werners Road South, Werners Road North, Indian Cove #1 and Indian Cove #2.

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation
(continued)

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule would be charges between the government's enterprise funds and various other functions of the government. Eliminations of these charges would distort the direct costs and program revenues reported for the various functions concerned. The Township of Matteson does not have enterprise funds.

Amounts reported as program revenue include: (1) charges to customers or applicants for goods, services or privileges provided; (2) operating grants and contributions; and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenue rather than as program revenue. Likewise, general revenue includes all taxes.

Finally, the government reports the following fund types:

The Trailer Tax and Tax Collection Funds are Fiduciary Funds accountable for assets held by the Township in a trustee or agency capacity for individuals, private organizations, other governments, and/or other funds.

D. Assets, Liabilities, and Net Assets or Equity

Bank Deposits and Investments-Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less when acquired. Investments are stated at fair value.

Receivables and Payables-In general, outstanding balances between funds are reported as "due to/from other funds." Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is referred to as "advances to/from other funds." Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown as net of allowance for uncollectible amounts. Property taxes are levied each July for State Education Tax, and on each December 1 on the taxable valuation of property as of the preceding December 31st. Taxes are considered delinquent in the following September and March of the following respective period, at which time penalties and interest are assessed.

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

D. Assets, Liabilities, and Net Assets or Equity (Continued)

Inventories and Prepaid Items-Inventories are valued at cost, on a first-in, first-out basis. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased. Certain payments to vendors reflect costs applicable to future fiscal years and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets-Capital assets, which include property, plant, equipment, infrastructure assets (e.g., roads, bridges, sidewalks, and similar items) are reported in the applicable governmental or business-type activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$500 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Property, plant and equipment is depreciated using the straight-line method over the following useful lives:

Buildings	30 to 40 years
Building Improvements	15 to 30 years
Roads	10 to 30 years
Fire Equipment	07 to 25 years
Vehicles	03 to 05 years
Office Equipment	05 to 07 years
Computer Equipment	03 to 07 years

Compensated Absences (Vacation and Sick Leave)-It is the government's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. There is no liability for unpaid accumulated sick leave since the government does not have a policy to pay any amounts when employees separate from service with the government. All vacation pay is accrued when incurred in the government-wide proprietary and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only for employee terminations as of year-end.

Fund Equity-In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 2 - RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

The Government-wide financial statements differ from the Governmental fund financial statements only for the effect of the inclusion of capital assets.

Capitalized Asset Costs	\$ 69,355
Less Accumulated Depreciation	<u>(25,173)</u>
Capital Assets, net	44,182
Governmental Fund Balances	<u>156,643</u>
Net Assets of Governmental Activities	<u>\$ 200,825</u>

NOTE 3 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information-The Township follows these procedures in establishing the budgetary data reflected in the financial statements:

1. Formal budgetary integration is employed as a management control device during the year. These budgets are adopted on a basis consistent with generally accepted accounting principles.
2. The Township Board approves, by ordinance, total budget appropriations only. Any revisions that alter the total appropriations of any fund must be approved by the Township Board, therefore, the level of budgetary responsibility is by total appropriations; however, for report purposes, this level has been expanded to a functional basis (General Government, Public Safety, Roads etc.).
3. Unused appropriations for all of the above annually budgeted funds lapse at the end of the year.
4. The budget amounts shown in the financial statements are the final authorized amounts as revised during the year.

Excess of Expenditures Over Appropriations in Budgeted Funds-During the year, the Local Governmental Unit did not incur expenditures in budgeted funds which were in excess of the amounts appropriated.

Fund Deficits-The Local Governmental Unit has no accumulated fund balance deficits at this time.

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 4 - DEPOSITS AND INVESTMENTS

Michigan Compiled Laws, Section 129.91, authorizes the local governmental unit to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The local unit is allowed to invest in bonds, securities and other direct obligations of the United States or any agency or instrumentality of the United States; United States government or federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

The Local Governmental Unit Board has designated several banks for the deposit of Local Unit funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government and bank accounts and CDs, but not the remainder of State statutory authority as listed above.

The Local Governmental Unit's deposits and investment policy are in accordance with statutory authority.

At year-end, the Local Unit's deposits and investments were reported in the basic financial statements in the following categories:

	<u>Governmental Activities</u>	<u>Business Activities</u>	<u>Total Primary Government</u>
Cash and Cash Equivalents	\$ 131,595	\$ 0	\$ 131,595

The breakdown between deposits and investments is as follows:

	<u>Primary Government</u>
Bank Deposits (checking and savings accounts, certificates of deposit)	\$ 131,595
Investments in Securities, Mutual Funds and Similar Vehicles	-
Petty Cash and Cash on Hand	-
Total	<u>\$ 131,595</u>

The bank balance of the primary government's deposits is \$131,595, of which \$131,595 is covered by federal depository insurance.

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 5 - RECEIVABLES

Receivables as of year-end for the government's individual major, nonmajor funds and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are reported in the Government Wide Statement of Net Assets as follows:

	<u>Major Funds</u>		<u>Non-Major and Other Funds</u>	<u>Total</u>
	<u>General Fund</u>	<u>Fire Equipment Fund</u>		
Taxes receivable	\$ 3,300	\$ 755	\$ 88	\$ 4,143
State share revenues receivable	13,806	0	0	13,806
Due from other funds	117	0	0	117
Less: allowance for uncollectible	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Receivables	<u>\$ 17,223</u>	<u>755</u>	<u>\$ 88</u>	<u>\$ 18,066</u>

* 2007 Winter tax receivable balances are received from the Branch County revolving tax collection fund within 60 days of the fiscal year end.

* State revenue share receivable reflects the constitutional and statutory sales tax for March and April 2008. Provision is according to state guidelines, allowing six revenue payments in the fiscal period.

* Due from other funds is the balance of tax collection activity due to the General Fund.

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 6 - CAPITAL ASSETS

Capital asset activity of the primary government for the current year was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities				
Capital Assets Not Being Depreciated				
Land	\$ 19,768	\$ 0	0	\$ 19,768
Construction in Progress	6,425	0	6,425	0
Subtotal	26,193	0	6,425	19,768
Capital Assets Being Depreciated				
Buildings	29,664	574	0	30,238
Improvements other than buildings	0	11,694	0	11,694
Machinery and equipment	6,401	1,254	0	7,655
Infrastructure	0	0	0	0
Subtotal	36,065	13,522	0	49,587
Less Accumulated Depreciation for				
Buildings	18,931	816	0	19,747
Improvements other than buildings	0	338	0	338
Machinery and equipment	4,604	484	0	5,088
Infrastructure	0	0	0	0
Subtotal	23,535	1,638	0	25,173
Net Capital Assets Being Depreciated	12,530	11,884	0	24,414
Governmental Activities Capital Total				
Capital Assets-Net of Depreciation	<u>\$ 38,723</u>	<u>\$ 11,884</u>	<u>\$ 6,425</u>	<u>\$ 44,182</u>

The Township assets have been evaluated according to GASB 34 guidelines. The Township owns older land and cemetery parcels, cemetery and township hall buildings, and equipment whose historical cost values were estimated. Many assets are fully depreciated, as applicable, with unknown salvage values. The most recent asset acquisitions are recorded and depreciated. The Township recently purchased land for cemetery expansion. The Township has expended capital improvements to this cemetery land and placed it into service in this fiscal period.

Depreciation expense was charged to programs of the primary government as follows:

Governmental Activities	
General government	\$ 1,638
Public safety	0
Public works	0
Economic development	0
Recreation and culture	0
Total Governmental Activities	<u>\$ 1,638</u>

**TOWNSHIP OF MATTESON
BRANCH COUNTY, MICHIGAN
NOTES TO FINANCIAL STATEMENTS
MARCH 31, 2008**

NOTE 7 - INTERFUND RECEIVABLES, PAYABLE AND TRANSFERS

The composition of interfund balances is as follows:

Due To/From Other Funds			
<u>Receivable Fund</u>		<u>Payable Fund</u>	<u>Amount</u>
General	\$ 117	Tax Collection	\$ 117
Special Assessment Fund	0	General	0
Total	<u>\$ 117</u>		<u>\$ 117</u>

* 2007 Winter tax balances are due to the General Fund for final settlement of general tax liability.

Interfund Transfers

<u>Transfers In</u>	<u>Transfers (Out)</u>		<u>Total</u>
	<u>General Fund</u>	<u>Non-Major Governmental Funds</u>	
Fire Equipment Fund	\$ 0	\$ 0	\$ 0
Non-Major Governmental Fund	0	0	0
Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Transfer transactions were not required in the current year.

REQUIRED SUPPLEMENTAL INFORMATION

**TOWNSHIP OF MATTESON
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
YEAR ENDED MARCH 31, 2008**

	Original Budget	Amended Budget	Actual	Variance With Amended Budget
Beginning of Year Fund Balance	92,575	92,575	92,575	0
Resources (Inflows)				
Property taxes	43,054	43,054	40,483	(2,571)
State aid	87,000	87,000	89,705	2,705
Licenses and permits	0	0	0	0
Charges for services	9,000	9,000	5,218	(3,782)
Interest and rentals	1,375	1,375	1,467	92
Miscellaneous revenues	2,500	2,500	2,493	(7)
Transfers from other funds	0	0	0	0
Amounts Available for Appropriation	235,504	235,504	231,941	(3,563)
Charges to Appropriations (Outflows)				
General Government				
Township board	12,285	11,992	11,586	406
Supervisor	7,936	7,936	7,681	255
Finance	1,410	1,510	1,488	22
Treasurer	14,186	14,186	13,494	692
Assessing	9,750	9,750	9,307	443
Clerk	8,736	8,736	8,086	650
Elections	3,165	3,165	978	2,187
Other General Government				
Building and grounds	5,440	6,240	6,221	19
Attorney	2,640	2,640	2,640	0
Cemetery	16,300	16,300	11,663	4,637
Public Safety				
Fire	24,002	24,002	22,328	1,674
Public Works				
Roads	54,200	46,493	25,110	21,383
Recreation and culture	200	200	200	0
Community/Economic development	17,480	17,480	7,920	9,560
Capital outlay	9,100	16,200	7,097	9,103
Total Charges to Appropriations	186,830	186,830	135,799	51,031
Budgetary Fund Balance-March 31	<u>\$ 48,674</u>	<u>\$ 48,674</u>	<u>\$ 96,142</u>	<u>\$ 47,468</u>

**TOWNSHIP OF MATTESON
BUDGETARY COMPARISON SCHEDULE
MAJOR FIRE EQUIPMENT FUND
YEAR ENDED MARCH 31, 2008**

	Original Budget	Amended Budget	Actual	Variance with Amended Budget
Beginning of Year Fund Balance	\$ 39,976	\$ 39,976	\$ 39,976	\$ 0
Resources (Inflows)				
Taxes and penalties	7,944	7,944	8,547	603
Interest income	870	870	1,369	499
Transfers from other funds	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Amounts Available for Appropriation	<u>48,790</u>	<u>48,790</u>	<u>49,892</u>	<u>1,102</u>
Charges to Appropriations (Outflows)				
Public Safety				
Fire Equipment	<u>2</u>	<u>2</u>	<u>0</u>	<u>2</u>
Total Charges to Appropriations	<u>2</u>	<u>2</u>	<u>0</u>	<u>2</u>
Budgetary Fund Balance-March 31	<u>\$ 48,788</u>	<u>\$ 48,788</u>	<u>\$ 49,892</u>	<u>\$ 1,100</u>

ADDITIONAL INFORMATION

**TOWNSHIP OF MATTESON
COMBINING BALANCE SHEET
NON-MAJOR GOVERNMENTAL FUNDS
YEAR ENDED MARCH 31, 2008**

	Special Revenue Funds Special Assessment	Total Non-Major Governmental Funds
Assets		
Cash and cash equivalents	\$ 10,521	\$ 10,521
Investments	0	0
Receivables - net	88	88
Due from other funds	0	0
Total Assets	\$ 10,609	\$ 10,609
Liabilities and Fund Equity		
Liabilities		
Accounts payable	0	0
Due to other funds	0	0
Total Liabilities	0	0
Fund Balance		
Reserved	10,609	10,609
Unreserved	0	0
Total Fund Equity	10,609	10,609
Total Liabilities and Fund Equity	\$ 10,609	\$ 10,609

The Notes to Financial Statements are an integral part of this statement.

TOWNSHIP OF MATTESON
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND
BALANCE
NON-MAJOR GOVERNMENTAL FUNDS
YEAR ENDED MARCH 31, 2008

	Special Revenue Funds	Total Non-Major Governmental Funds
Revenues		
Taxes and penalties	0	0
Other revenue - special assessments	4,035	4,035
Total Revenues	4,035	4,035
Expenditures		
Current		
Public works	2,801	2,801
Total Expenditures	2,801	2,801
Excess of Revenues Over (Under) Expenditure	1,234	1,234
Other Financing Sources (Uses)		
Operating transfers in	0	0
Operating transfers (out)	0	0
Total Other Financing Sources (Uses)	0	0
Excess of Revenue and Other Sources Over (Under) Expenditures and Other Uses	1,234	1,234
Fund Balance-April 1, 2007	9,375	9,375
Fund Balance-March 31, 2008	\$ 10,609	\$ 10,609

The Notes to Financial Statements are an integral part of this statement.

ANGLE & STEFFES, P.C.

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS.

August 7, 2008

Township of Matteson
Township Board Members
Branch County, MI

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Township of Matteson, Branch County, Michigan, as of and for the year ended March 31, 2008, which collectively comprise the Township's basic financial statements and have issued our report thereon dated August 7, 2008. We conducted our audit on accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the Township of Matteson's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Township of Matteson, Branch County, Michigan's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Township's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the Township's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of Township's financial statements that is more than inconsequential will not be prevented or detected by the Township's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the Township's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be

significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Township of Matteson, Branch County, Michigan's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.


We note certain matters for management's attention and improvement, those control deficiencies that are not considered significant deficiencies or material weaknesses involving internal control:

Accounting System

The Quicken accounting software is used for the township's accounting records. The Clerk has a very good understanding of this system and balances it regularly. It is suggested, that when the Township is ready to upgrade, that the Intuit QuickBooks Pro accounting software be the next software explored. This would be a comparable accounting system, and allow more detail accounting systems to be recorded. The Township currently uses an abbreviated chart of accounts system, easily translated to the full nine digits needed for the State's chart of accounts. The township is very conscientious of its accounting system and will upgrade when needed.

This report is intended solely for the information and use of management and others within the entity and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,


Angle & Steffes, P.C.
Certified Public Accountants
Allegan, Michigan